

2023 Hemp Grower Application

Plant Division



Grower information

This application is to request a certificate from the Nevada Department of Agriculture (NDA) to produce hemp (Cannabis sativa L.) in the state of Nevada. Certificates are valid from the issuing date to the end of the calendar year. Incomplete applications will not be processed.

PLEASE SUBMIT ALL APPLICATIONS PRIOR TO JULY 1st

Applicant details

All names listed will have access to the application and certificate information.

Registrant name: _____

Business name: _____

**Must be registered with the Secretary of State's office or just listed as an individual.*

Contact person: _____

Phone number: _____

Email address: _____

Mailing address: _____

Application status:

New Renewal Modify

Social security # of applicant is required per NRS 557.210 (a): _____

EIN of the business is required per the 7 C.F.R 990: _____

Criminal history report

All applications must be accompanied by a criminal history report of the applicant(s) or, if the applicant is a business entity, a criminal history report of one key participant as defined below. Criminal history reports must have been completed within 120 days immediately preceding the date on which the application is submitted per NAC 557 Sec. 8.c. Per USDA guidance, the NDA can accept criminal history reports provided by the Nevada Department of Public Safety (DPS). See <https://rccd.nv.gov/> to request a criminal history report. Applications without the required criminal history report will be rejected.

Key participants: "Key participant" means a sole proprietor, a partner in partnership, or a person with executive managerial control in a corporation. A person with executive managerial control includes persons such as a chief executive officer, chief operating officer and chief financial officer. This definition does not include non-executive managers such as farm, field, or shift managers.

1. Key participant name: _____

Position: _____

Is the application accompanied by the required criminal history report? _____

Yes No

Applicant Initials

Has the applicant or key participant been convicted of any felony related to the possession, production, sale, or distribution of a controlled substance in any form within the ten (10) years immediately preceding the date of this application?*

Yes No

Applicant Initials

***Note:** If the answer is yes, please reach out to 775-221-9653 for additional information.

Field site details (outdoor only)

Please describe the location, features and provide a map to detail the field area, including all varietal sites.

Parcel #: _____ Total acres: _____

Field site coordinate information

A separate application must be filed for each field that is non-contiguous. (Non-contiguous is defined as an area that does not share a common border.)

Latitude #1: _____ Longitude #1: _____
Latitude #2: _____ Longitude #2: _____
Latitude #3: _____ Longitude #3: _____

Physical address: _____

Field site details (indoor only)

Please describe location, features and provide a map to detail the field area, including all varietal sites.

Parcel #: _____ Total sq.ft.: _____

Site information

A separate application must be filed for each facility that is non-contiguous. (Non-contiguous is defined as an area that does not share a common border.)

Physical address: _____ Coordinates, if address is not available:

_____ Latitude: _____
_____ Longitude: _____

Intended production

Please indicate the production intentions for this crop.

Biofuel Fiber Hempcrete Hemp CBD Oil *Hemp Seed Stock

Compost Grain Hemp Flower Hemp Seed Oil Animal bedding

Other; *please describe:* _____

**You must also complete a Hemp Seed Producer application to produce and sell hemp seed in the state of Nevada.*

Ownership details

Is the applicant the legal landowners at the above site location? *If not, a notarized statement from the landowner is required. This statement needs to include a date range of approval, the authorization of hemp cultivation on the parcel, and allow NDA staff access to the property for regulatory inspections.*

Yes No

Applicant's initials

Notarized authorization from landowner included?

Yes No Not Applicable

Applicant's initial

Site local jurisdiction approval

Site(s) must be approved by local jurisdiction/zoning authority to ensure proper zoning, water-use, city/county ordinance restriction compliance and applicable building code compliance. Applicants must provide contact information and documentation of site approval by local jurisdictional government. The applicant is responsible for ensuring the location is properly zoned for the intended use. If agriculturally zoned, provide verification of this zoning jurisdiction.

Local jurisdiction: _____
Contact name: _____ Phone: _____

Documentation of appropriate zoning and jurisdictional approval has been submitted with this application. Applications without proof of jurisdictional approval will **not** be approved. _____
Applicant's initials

Is the applicant and the growing site compliant with all county/city ordinance? Yes No _____
Applicant's initials

Has the applicant obtained appropriate water rights for the intended use at the site location? *Applicants without appropriate water rights risk application denial or certification revocation. A water rights permit is required for all commercial production. For more information, contact Nevada Division of Water Resources at (775) 684-2800.* _____
Water Rights Permit #Number: _____
Applicant's initials

Does the applicant have a Nevada business license? *If listing a business name, it must be a registered business through the Secretary of State's office. If yes, a copy of the applicant's Nevada business license must be included with the application.* Yes No _____
Applicant's initials

If constructing permanent infrastructure at the site, has appropriate permitting and local jurisdictional approval been received? _____
 Yes No Not Applicable
Applicant's initials

Varietal details

If applicant intends to use more than five varieties, please include an additional sheet documenting all varieties to be used. Variety selection details can be changed with a notification to the NDA after approval of the application.

***A hemp grower certificate is required prior to the possession of any propagative hemp material.** Any operation supplying hemp material such as seeds or starts should provide the buyer with a certificate of analysis indicating the THC concentrations for the source of the material. Seed providers will need to meet the labeling requirements of **NRS 587.093**.

Varietal name	Approximate desired seed amount
_____	_____ lbs / grams / clones
_____	_____ lbs / grams / clones
_____	_____ lbs / grams / clones
_____	_____ lbs / grams / clones
_____	_____ lbs / grams / clones

If the variety does not have a name, please provide a description of its characteristics and known parent plants. This information should be provided by the supplier:

Varietal dealer contact information

Please identify the intended source of acquired hemp materials. Selection details can be changed with a notification to the NDA after approval of the application.

Name of varietal dealer: _____

Country: _____

Street address: _____

City: _____ State: _____

Phone number: _____

Email address: _____

Associated fees

**The NDA will contact you for payment once the application’s eligibility is confirmed. If you send in payment prior to receiving approval from NDA, it will be returned.*

The applicant shall pay a non-refundable application fee of \$900.00 and:

- Outdoor operations must pay an acreage fee of \$5.00/acre or portion thereof.
- Indoor operations must pay a square footage fee of \$0.33/1,000 square feet or portion thereof.

Applicant is also responsible for (fees are based upon an approximation of actual costs of the inspection and tests):

- inspection rate of \$60.00/hour /inspector for drive time, inspections, and sampling,
- mileage, which will be charged at the current IRS reimbursement rate,
- any analysis that may be conducted by the NDA.

Payment submission

The NDA will request payment for the appropriate amount calculated above once the application is reviewed and approved. Any payment submitted prior to NDA request will be returned.

Public information

Would you like your contact information (Farm name, county, city, e-mail) listed on the Nevada Department of Agriculture’s website for potential buyers, industry stakeholders, etc.?

- Yes No

Disclaimer: Once this application is submitted and approved NO changes to the application may be made without NDA approval and a new application submitted.

Policy/Procedure Acknowledgment

I, _____, declare under penalty of perjury that the provided information is true and correct and that I am the owner or person with legal control of and authority to bind, the herein named registrant, and that I have read and understand all conditions and obligations stated herein. I accept all liability associated with the production of industrial hemp and accept all responsibilities associated with production. I understand and agree:

_____ that a certificate cannot be transferred or assigned to another business, individual, or entity without a revised application submission and approval by the NDA.
Initials

_____ that all hemp plant material shall be planted and harvested within the certification period listed on the hemp grower certificate. The Department must be notified if material, propagative or not, is still present after the permit period has ended. Permits expire on December 31 of each year.
Initials

_____ that each noncontiguous land unit, with which hemp shall be grown, will be associated with a separate application. Any additional acreage or square footage will be associated with a separate application.
Initials

_____ that no registered land area may contain *Cannabis spp.* plants or parts thereof that the registrant knows or, has a reason to know, are of a variety that will produce a THC content greater than the acceptable THC limit (not to exceed 0.36% for the 2021, 2022 and 2023 production year) as defined by NAC 557 on a dry weight basis, unless otherwise approved of by the Department of Agriculture. No registrant shall use any such variety that is known to produce THC concentration levels above the acceptable THC limit (not to exceed 0.36% for the 2021, 2022 and 2023 production year) on a dry weight basis.
Initials

_____ to allow any and all inspections/sampling that NDA deems necessary to validate the applicant's compliance with state and federal regulations. All compliance testing is performed by the NDA.
Initials

_____ to pay for costs on the oversight of this program. Payment must be submitted within 30 days after invoicing.
Initials

_____ that THC concentrations for hemp must not exceed the acceptable THC limits as defined through NAC 557 through a post-decarboxylation or similarly-reliable test method on a dry weight basis to be sold. The NDA has adopted Total Potential THC, an approved method by USDA. Crop that does not meet these standards will be subject to crop disposal.
Initials

_____ that any information provided to NDA can be utilized for public disclosure and be provided to law enforcement agencies without further notice to the registrant.
Initials

_____ any operations proposed to use land that is not owned by the applicant must be accompanied by a signed, notarized affidavit from the legal owner of the land consenting to approval.
Initials

_____ alterations of any kind to this application will require a \$150.00 amendment fee. Application details must stay consistent with all production features at all times or certification can be denied or revoked.
Initials

_____ that applicant is in good standing with state and federal programs and does not have any outstanding payments or any unresolved non-compliances.
Initials

_____ that applicant has acquired appropriate water rights for agricultural production.
Initials

_____ that sufficient notice of approximately 45 days prior to intended harvest, in the form of a Hemp Harvest Report, will be issued to the Department to allow for sampling to be scheduled 30 days prior to any harvest. Those who submit timely notice of intended harvest will receive inspection priority.
Initials

_____ I attest that I have notified my local jurisdiction regarding my operation and have sought all appropriate approvals.
Initials

In signing this document, the applicant agrees to abide by all laws governing hemp within the state of Nevada. Handling industrial hemp material should be done so in a manner that is consistent with Nevada Revised Statute, Chapter 557, Nevada Administrative Code, Chapter 557, and the USDA Final Rule 7 C.F.R 990.

Signature

Date